

Tiffany's Dance Academy

The Big Show Survival Packet

June 2nd-4th, 2017

IMPORTANT – DO NOT LOSE THIS INFORMATION. YOU MUST READ ALL CONTENTS OF THIS PACKET IN ORDER TO SURVIVE THE JUNE Show EXPERIENCE!

When:

• MANDATORY DRESS REHEARSALS:

- SSF Show – Monday, May 29th
- Livermore Show - Tuesday, May 30st
- Pleasanton Show – Wednesday, May 31st
- Fremont Show – Wednesday, May 31st
- San Ramon Shows – Thursday, June 1st

• BIG SHOWS:

- Pleasanton Show – Friday, June 2nd – 6:30pm
- Livermore Show - Saturday, June 3rd – 10:00am
- San Ramon Show #1– Saturday, June 3rd – 2:30pm
- San Ramon Show #2– Saturday, June 3rd – 6:00pm
- Fremont Show - Sunday, June 4th – 10:00am
- SSF Show - Sunday, June 4th - 6:30pm

Where: Chabot Community College/Performing Arts Center – 25555 Hesperian Blvd, Hayward, CA

***If you are unsure at any time, after reading this entire document, about when, how, where or why; please don't hesitate to ask us. We are here to help you understand the process, as well as ensure that you are properly informed.**

Parking Rates are in effect on all days for the dress rehearsals and the shows. They are diligent about enforcement!

JUNE 2017 TUITION: Students participating in the recitals must pay June tuition in full. Classes run through Friday, June 30th, 2017. There is no pro-rating or refunds of June tuition.

Dress Rehearsal Info:

THE DRESS REHEARSAL IS MANDATORY. DANCERS UNABLE TO ATTEND THE DRESS REHEARSAL MAY NOT PERFORM IN THE RECITAL. We work very hard to ensure that the dress rehearsal process is enjoyable and stress-free; however, it is always the most difficult part of the show. While we have given dancers ages 2-5 their own show, the Big Show may still be the first "dress rehearsal" experience for many children and parents, so there are a few things you can do to prepare yourself:

- **IMPORTANT:** Dancers must arrive at their scheduled arrival time **dressed** and **ready to perform**. This is approximately 30 minutes prior to their on-stage time. Dress rehearsal schedules will be set out approximately one month prior.
- If your student has more than one dance, they should come dressed in the costume for the first dance that will perform. Please refer to the show order that was sent out in March.
- We sometimes run ahead of schedule, so don't be late. Make sure to allow time for afternoon traffic to Hayward. **There is *always* traffic.**
- Due to time constraints imposed by theater crew, we are not able to wait for late dancers, and we cannot re-run dances if a dancer was missing.
- You may leave the dress rehearsal immediately following the completion of your child's dress rehearsal.

Dress Rehearsal Procedures:

All dancers are required to check-in at their designated meeting space. There are two meeting areas: the "House" which is the audience, or "Backstage". TDA staff will be present on the day of Dress Rehearsal to direct you to your dancer's meeting space. Parents – drop your dancer(s) off with the TDA Staff Member at their appropriate meeting area and then go sit in the audience. If your meeting area is the "House" please note that there are no changing areas...you must come dressed in your costume. Parents who are not volunteers are not allowed backstage (except if the dancer is in more than one dance and requires assistance changing costumes) at any time during the dress rehearsal and/or the show. If there is a problem with any child, we will notify the parent in the audience. Dancers should come dressed and ready to dance. If they have more than one dance and need to change costumes, they should bring one bag with all belongings, all **labeled** with their name. After the dancer dances the

parents will go to their meeting space (drop off area), pick up their dancer and take them home.

Photography and videotaping are NOT allowed at the actual show, but these activities are allowed and encouraged during the dress rehearsal. Cameras and video cameras are not allowed into the theater during the actual show. There is more information regarding this topic later in this document.

The Big Days!!

- Due to time constraints all dancers who are in only one dance must be fully dressed with hair, make-up, and costume when dropped off...the backstage area is not a dressing area, rather a "holding" area.
- All students in the first half of the show will need to arrive through the stage left backstage door 45 minutes prior to their show times.
- All students whose first dance is in the second half of the show will be checking in at intermission. This means that dancers that only have 1 dance and are in only the 2nd half of the show will get to watch the first half of the show and will need a ticket.
- To determine your dance placement in the show, please refer to the show order that was sent out early in March.

Show Procedures

Dancers in the first half of the show go directly to their dressing area when they arrive at the theater. Dancers wait in the dressing area until it is time to perform. Parents sign them in and go wait in line for the house of the theater to open. After the dancers perform they will come directly back to their dressing area and wait until the finale of the show. All dancers will go onstage again for the finale. If your dancer only performs in the first half of the show, and they don't wish to perform in the finale, you may pick them up at intermission.

Dancers whose first dance is in the second half of the show will be checking in at intermission. Dancers will wait in the dressing area until it is time to perform once checked in. Parents sign them in and go back to then watch the second half of the show. After the dancers perform they will come directly back to their dressing area and wait until the finale of the show. All dancers will go onstage again for the finale.

The Grand Finale

All dancers in the Big Show are invited to perform in the closing number. Dancers will learn the closing number choreography in their

regular weekly dance class. The closing number is the very last dance in the June Show and all dancers participating must stay backstage until the end of the show regardless of where their "class" dance performs. All dancers participating must do the following:

1. Remain backstage until the very end of the show.
2. Be present for the dress rehearsal run of the finale on the dress rehearsal night.

No extra costume is required.

Frequently Asked Questions and General Rules:

1. Who supervises my child backstage? All classes of dancers ages 8 and under are supervised by an adult parent volunteer or teacher during the entire run of the show. The volunteers are responsible for all dancers while they are backstage. All parents must sign their child in and out of the backstage area, where they will remain throughout the entire show.

2. What does my child do backstage? A closed circuit television is located in the dancers dressing area, so that they can watch the show as it is happening. Dancers will only leave their dressing area to go on-stage. They will come directly back to their dressing area after they perform.

3. Does my dancer need to stay for the entire show? If your dancer is in the first half of the show and wishes to participate in the finale, then they will need to stay backstage for the duration of the show. All dancers will go back on stage for the grand finale of the show, where they will perform a dance and take one final bow. Dancers who stay backstage and perform in the finale will receive a special gift at the end of the performance. All others will be able to pick up their gift in class the week following the performance.

If your dancer is in the second half of the show they will first perform their routine and then will line up for the finale dance. At that point all dancers will go back on stage for the grand finale of the show, where they will perform a dance and take one final bow.

4. Where do I pick up my child? If you choose to leave before the finale, you may sign your child out at intermission ONLY. Please do not come back stage before this time, as it is disruptive when audience members leave in the middle the show. Please let your parent volunteers know if you will be signing your child out at intermission. Following the finale, all dancers may

be signed-out from the backstage area, at the same spot where they were dropped off.

*Special Rule: As a request from the backstage volunteers, only one parent may enter the dressing area to drop off or pick-up their child. No extended family or friends are allowed in the dressing area. This is in order to avoid too many people in one place, so that we can better supervise the dancers.

5. No food or drinks inside the theater or backstage area.

6. No running or playing inside any areas of the theater.

7. For the safety of the performers, NO personal video cameras or flash photography is allowed during the performances. You may take pictures and video at dress rehearsal! A professional photographer will take action photos during the performance. He does an outstanding job and the photos are available for download via a high-tech website. His equipment is topnotch and he shoots dancers for a living...so his photos are superb.

8. Out of respect for the performers, please refrain from entering or exiting the theater during Act 1 or Act 2. There will be a 20-minute intermission between Act 1 and Act 2.

9. Absolutely no dancers in costumes or tap shoes allowed in the audience during the shows. If your dancer chooses not to participate in the finale, and you purchase a ticket for them to watch the show, you must change them out of their costume before entering the theater. If your dancer is in the second half of the show they should have some type of cover up over their costume. They also should not be wearing their dance shoes in the theater. Once you check in your dancer at intermission they can change into their shoes and remove their cover up.

10. Dancers may not be signed out of the dressing area until intermission. No exceptions. Once your dancer is signed out, they may not return to the backstage area or perform in the finale.

11. Only certified volunteers may be backstage during the performances and dress rehearsal.

12. All dancers can be signed out after the finale from the same location where you dropped them off.

NO VIDEOTAPING NO FLASH PHOTOGRAPHY During Performances

Professional Recital Video and Professional Action Photos: We at TDA understand that it is important for each family to preserve their dancer's recital memories via video and still photos. We do not allow video cameras or flash photography in the theater during the actual performance. Flashes are distracting and dangerous to the dancers on stage. Remember, dancers are staring into a dark space and flashes from the audience can temporarily blind them resulting in collisions on stage and or falling off the front of the stage. This is not an issue at dress rehearsal because the house lights are on while they are performing.

People taking video or shooting pictures of their child on stage block the view of and distract audience members seated behind and to the sides.

A video taken from the audience with a non-professional camera rarely turns out to look very good due to the challenging lighting, shakiness, and heads of audience members that block the view of the camera. No personal video cameras or smartphone video are allowed at the shows; however, they **are** allowed at the dress rehearsal. Each Big Show performance is professionally photographed, videotaped and edited. Our professional photographers and videographers do a wonderful job and are highly experienced in shooting and filming dance performances at conventions, competitions, and recitals.

Recital Prep Items

Don't forget to purchase the items that are required for recital before your picture day so that you look picture perfect and stage ready come performance time. Click on your location to get those items now! [Fremont](#), [SSF](#), [San Ramon](#), [Livermore](#), [Pleasanton](#). Or Visit our dance store at Tiffanydance.com.

Class Picture Days

- o Livermore Picture Days – May 7th - Livermore Studio
- o San Ramon Picture Day - May 7th - San Ramon Studio
- o South San Francisco Picture Day – May 13th - SSF Studio
- o Fremont Picture Day – May 13th - TBD
- o Pleasanton Picture Day – May 21st - Pleasanton Studio

Picture Day Information: Arrive no more than 10 minutes before and no less than five minutes before your group's photo time. All dancers wear full costume, shoes, hair and makeup (check your class list on CostumeManager.com for makeup instructions). Purchasing pictures is optional, but even if you don't purchase a package we would like you to be in your class picture. Anyone who can't make it to their group picture may drop-in at their convenience at any of our studios during their picture day to have their individual photo taken.

**Picture order forms will be handed out in class and available in the office 2 weeks prior to picture days. Try to have your packet completed before you arrive for your picture time to help reduce the chaos! Each group picture requires a separate envelope. All payments are due in full at the time of the group picture. Memory Makers accepts credit cards and checks. Have dancers "picture" ready (costume, hair, make-up perfect) when they arrive.

Pictures will be available to pick up at your home studio when classes resume in July.

There will be NO room to dress or do hair and make-up.

Pictures will be available to pick up at your home studio when classes resume in July. Dancers without a costume may not participate in the group photo for their class. Dancers who are not participating in the recital or have a late order costume may arrive at any time and take an individual picture in their dance class attire (or whatever attire they desire). "Buddy Pictures" are also available – they require a separate envelope. Memory Makers is staffed with 10-15 experienced dancers and photographer assistants to help pose dancers. Parents – refrain from entering the photo shoot areas and rooms while your child is being photographed.

Do not take photographs or snapshots of dancers in photo shoot rooms or areas.