

Tiffany's Dance Academy

The Big Show Concert Survival Packet

June 1st-3rd, 2018

IMPORTANT – DO NOT LOSE THIS INFORMATION. YOU MUST READ ALL CONTENTS OF THIS PACKET IN ORDER TO SURVIVE THE JUNE CONCERT EXPERIENCE!

When:

• MANDATORY DRESS REHEARSALS:

- Livermore Show #1 & 2 – Monday, May 28th
- Danville Show #1 & 2 – Monday, May 28th
- SSF Show - Tuesday, May 29th
- San Ramon Show Wednesday, May 30th
- Pleasanton Shows – Thursday, May 31st
- Fremont Shows – Thursday, May 31st

• BIG SHOWS:

- San Ramon Show – Friday, June 1st – 6:30pm
- Livermore/Danville Show #1– Saturday, June 2nd – 10:00am
- Livermore/ Danville Show #2– Saturday, June 2nd – 2:30pm
- Pleasanton Show - Saturday, June 2nd –6:00pm
- Fremont Show - Sunday, June 3rd –12:30pm
- SSF Show - Sunday, June 3rd - 6:30pm

Where: Chabot Community College-Performing Arts Center – 25555 Hesperian Blvd, Hayward, CA

***If you are unsure at any time, after reading this entire document, about when, how, where or why; please don't hesitate to ask us. We are here to help you understand the process, as well as, ensure that you are properly informed.**

Parking Rates are in effect on all the days of the dress rehearsals and the shows. They are diligent about enforcement!

JUNE 2018 TUITION: Students participating in the recitals must pay June tuition in full. Classes run through Saturday, June 30th, 2018. There is no pro-rating or refunds of June tuition.

Dress Rehearsal Info:

THE DRESS REHEARSAL IS MANDATORY. DANCERS UNABLE TO ATTEND THE DRESS REHEARSAL MAY NOT PERFORM IN THE RECITAL. We work very hard to ensure that the dress rehearsal process is enjoyable and stress-free; however, it is always the most difficult part of the show. While we have given dancers ages 2-5 their own show, the Big Show may still be the first "dress rehearsal" experience for many dancers and parents. Here are a few things you can do to prepare yourself:

- **IMPORTANT:** Dancers must arrive at their scheduled arrival time **dressed** and **ready to perform**. This is approximately 30 minutes prior to their on-stage time.
- If your student has more than one dance, they should come dressed in the costume for the first dance that will perform.
- We sometimes run ahead of schedule, so don't be late. Make sure to allow time for afternoon traffic to Hayward. **There is *always* traffic.**
- Due to time constraints imposed by theater crew we are not able to wait for late dancers, and we cannot re-run dances if a dancer was missing.
- Dress Rehearsal can run late, because we aim to make sure we have a flawless show. The average time that you will be there is 2-3 hours. Please make sure to bring snacks for your dancers.
- You may leave the dress rehearsal immediately following the completion of your child's dance.

Dress Rehearsal Procedures:

All dancers are required to check-in at their designated meeting space. There are two meeting areas: the "House" which is the audience, or "Backstage". TDA staff will be present on the day of Dress Rehearsal to direct you to your dancer's meeting space. Parents – drop your dancer(s) off with the TDA Staff member at their appropriate meeting area and then go sit in the audience. If your meeting area is the "House" please note that there are no changing areas...you must come dressed in your costume. Parents who are not volunteers are not allowed backstage (except if the dancer is in more than one dance and requires assistance changing costumes) at any time during the dress rehearsal and/or the show. If there is a concern with any child, we will notify the parent in the audience. Dancers should come dressed and ready to dance. If they have more than one dance and need to

change costumes, they should bring one bag with any belongings, all **labeled** with their name. After your dancer rehearses, parents may pick them up at their meeting space (drop off area) and take them home.

Photographing and videotaping are NOT allowed at the actual show, but these actions are allowed and encouraged during the dress rehearsal. Cameras and video cameras are not allowed into the theater during the actual show. There is more information regarding this topic later in this document.

The Big Days!!

- Due to time constraints all dancers who are in only one dance must be fully dressed with hair, make-up, costume when dropped off...the backstage area is not a dressing area, rather a "holding" area.
- All students in the first half of the show will need to arrive through the stage right backstage door 45 minutes prior to their show time.
- All students whose first dance is in the second half of the show will be checking in at intermission. This means that dancers that only have 1 dance and are in only the 2nd half of the show will get to watch the first half of the show and will need a ticket.
- To determine your dance placement in the show, please refer to the order of the show that was previously sent out.

Show Procedures

Dancers in the first half of the show go directly to their dressing area when they arrive at the theater. Once checked in, dancers wait in the dressing area until it is time to perform. Parents sign them in and go wait in line for the house of the theater to open. After the dancers perform they will come directly back to their dressing area and wait until the finale of the show. All dancers will go onstage again for the finale.

Dancers whose first dance is in the second half of the show will be checking in at intermission. Dancers will wait in the dressing area until it is time to perform once checked in. Parents sign them in and go back to then watch the second half of the show. After the dancers perform they will come directly back to their dressing area and wait until the finale of the show. All dancers will go onstage again for the finale.

The Grand Finale

All dancers in the Big Show are invited to perform in the Finale. Dancers will learn the Finale choreography in their regular weekly dance class. The Finale

is the very last dance in the June Big Show and all dancers participating must stay backstage until the end of the show regardless of where their "class" dance performs. All dancers participating must do the following:

1. Remain backstage until the very end of the Show.
2. Be present for the dress rehearsal run of the finale on the dress rehearsal night.

No extra costume is required.

Frequently Asked Questions and General Rules:

1. **Who supervises my child backstage?** All classes of dancers ages 8 and under are supervised by an adult parent volunteer or teacher during the entire run of the show. The volunteers are responsible for all dancers while they are backstage. All parents must sign their child in and out of the backstage area, where they will remain throughout the entire show.
2. **What does my child do backstage?** A closed circuit television is located in the dancers dressing area, so that they can watch the show as it is happening. Dancers will only leave their dressing area to go on-stage. They will come directly back to their dressing area after they perform.
3. **Does my dancer need to stay for the entire show?** If your dancer is in the first half of the show and wishes to participate in the finale, then they will need to stay backstage for the duration of the show. All dancers will go back on stage for the grand finale of the show, where they will perform a dance and take one final bow. Dancers who stay backstage and perform in the finale will receive a special gift at the end of the performance. All others will be able to pick up their gift in class the week following the performance.

If your dancer is in the second half of the show they will first perform their routine and then will line up for the finale dance. At that point all dancers will go back on stage for the grand finale of the show, where they will perform a dance and take one final bow.

4. **Where do I pick up my child?** If you choose to leave before the finale, you may sign your child out at intermission ONLY. Please do not come back stage before this time, as it is disruptive when audience members leave in the middle the show. Please let your parent volunteers know if you will be signing your child out at intermission. Following the finale, all dancers may be signed-out from the backstage area, at the same spot where they were dropped off.

*Special Rule: As a request from the backstage volunteers, only one parent may enter the dressing area to drop off or pick-up their child. No extended family or friends are allowed in the dressing area. This is in order to avoid too many people in one place, so that we can better supervise the dancers.

5. No food or drinks inside the theater or backstage area.

6. No running or playing inside any areas of the theater.

7. For the safety of the performers, NO personal video cameras or flash photography is allowed during the performances. You may take pictures and video at dress rehearsal! A professional photographer will take action photos during the performance. He does an outstanding job and the photos are available for viewing and purchase via a high-tech website. His equipment is topnotch and he shoots dancers for a living...so his photos are superb.

8. Out of respect for the performers, please refrain from entering or exiting the theater during Act 1 or Act 2 (first half and second half). There will be a 20-minute intermission between Act 1 and Act 2.

9. **Absolutely no dancers in costumes or tap shoes allowed in the audience during the shows.** If your dancer chooses not to participate in the finale, and you purchase a ticket for them to watch the show, you must change them out of their costume before entering the theater. If your dancer is in the second half of the show they should have some type of cover up over there costume. They also should not be wearing their dance shoes in the theater. Once you check in your dancer at intermission they can change into their shoes and remove their cover up.

10. Dancers in the first half may not be signed out of the dressing area until intermission. No exceptions.

11. Only certified volunteers may be backstage during the performances and dress rehearsal.

12. All dancers must be signed out after the finale from the same location where you dropped them off.

**NO VIDEOTAPING
NO FLASH PHOTOGRAPHY
During Performances**

Professional Recital Video and Professional Action Photos: We at TDA understand that it is important for each family to preserve their dancer's recital memories via video and photos. We do not allow video cameras or flash photography in the theater during the actual performance. Flashes are distracting and dangerous to the dancers on stage. Remember, dancers are staring into a dark space and flashes from the audience can temporarily blind them resulting in collisions on stage and or falling off the front of the stage. This is not an issue at dress rehearsal because the house lights are on while they are performing.

People taking video or taking pictures of their child on stage block the view of and distract audience members seated behind and to the sides.

A video taken from the audience with a non-professional camera rarely turns out to look very good due to the challenging lighting, shakiness, and heads of audience members that block the view of the camera. No personal video cameras or smartphone video are allowed at the shows; however, they **are** allowed at the dress rehearsal. Each Big Show performance is professionally photographed, videotaped and edited. Our professional photographers and videographers do a wonderful job and are highly experienced.

Recital Prep Items

Don't forget to purchase the items that are required for recital before your picture day so that you look picture perfect and stage ready come performance time. Click on your location to get those items now! [Fremont](#), [SSF](#), [San Ramon](#), [Livermore](#), [Pleasanton Danville](#). Or Visit our dance store at www.tiffanydance.com.

Class Picture Days

- o Livermore Picture Days – May 6th - Livermore Studio
- o Pleasanton Picture Day - May 6th - Pleasanton Studio
- o South San Francisco Picture Day – April 29th - SSF Studio
- o Fremont Picture Day – May 12th - TBD
- o San Ramon Picture Day – May 20th - San Ramon Studio
- o Danville Picture Day – May 20th - San Ramon Studio

Picture Day Information: Arrive no more than 10 minutes before and no less than five minutes before your group's photo time. All dancers wear full costume, shoes, hair and makeup (check your class list on CostumeManager.com for makeup instructions). Purchasing pictures is optional, but even if you don't purchase a package we would like you to be

in your class picture. Anyone who can't make it to their group picture may drop-in at their convenience at any of our studios during their picture day to have their individual photo taken.

**Picture order forms will be handed out in class and available in the office 2 weeks prior to picture days. Try to have your packet completed before you arrive for your picture time to help reduce the chaos! Each group picture requires a separate envelope. All payments are due in full at the time of the group picture. Memory Makers accepts credit cards and checks. Have dancers "picture" ready (costume, hair, and make-up performance ready) when they arrive.

Pictures will be available to pick up at your home studio when classes resume in July.

There will be NO room to dress or do hair and make-up.

Pictures will be available to pick up at your home studio when classes resume in July. Dancers without a costume may not participate in the group photo for their class. Dancers who are not participating in the recital or have a late order costume may arrive at any time and take an individual picture in their dance class attire (or whatever attire they desire). "Buddy Pictures" are also available – they require a separate envelope. Memory Makers is staffed with 10-15 experienced dancers and photographer assistants to help pose dancers. Parents – refrain from entering the photo shoot areas and rooms while your child is being photographed.

Do not take photographs or snapshots of dancers in photo shoot rooms or areas.